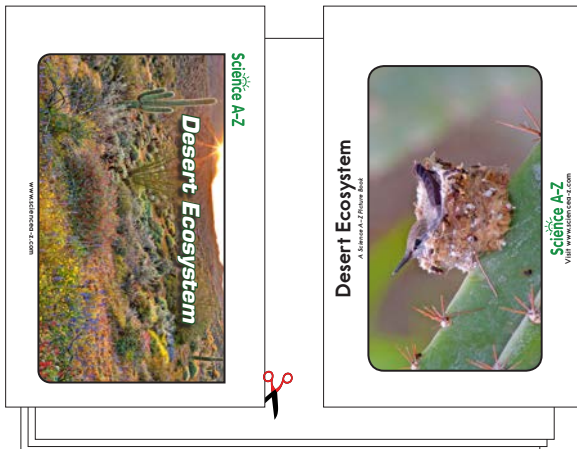


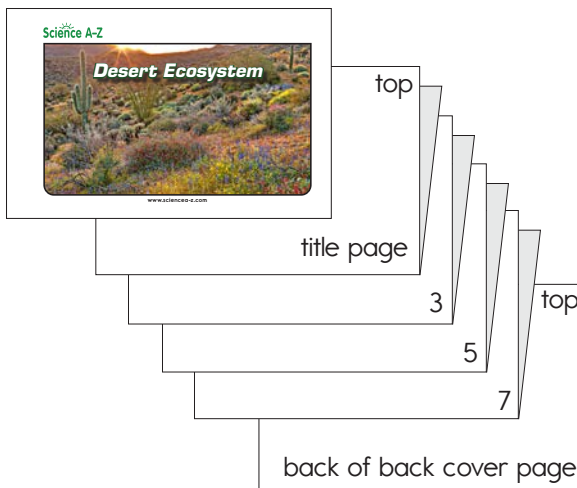
# MAKING A HORIZONTAL SINGLE-SIDED BOOK

## Step 1

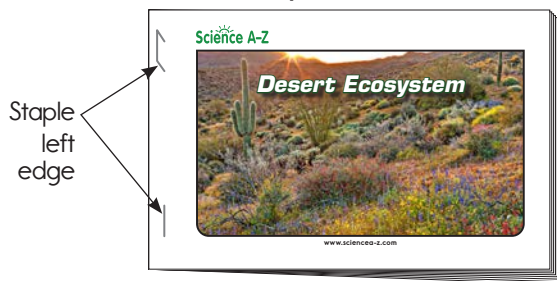


Flat pages straight off printer. *Cut cover only.*

## Step 2



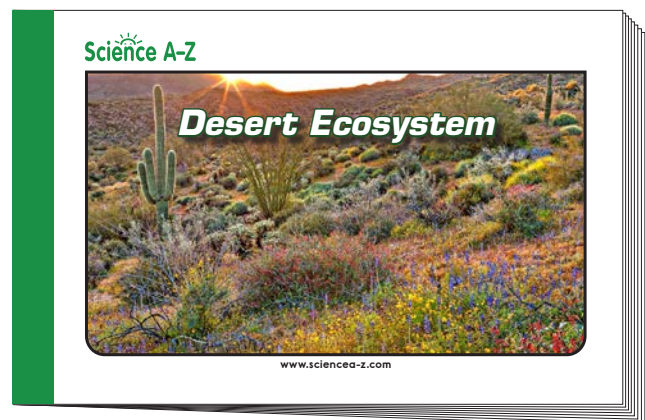
## Step 3



Tape  
left  
edge

1. Take the printed book straight off the printer (this will work for books with any page count). Cut only the cover in half following the dotted line.
2. Then fold all remaining pages in half, matching the tops and bottoms together and making one pile in page order. See the illustration for Step 2.
3. Square up the edges of all the pages. Staple the left side with at least two staples.
4. Place one strip of 1-inch tape along the left side, covering the staples on the front and back of the book (optional).

## Step 4



Finished book

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